

Request to Use Unmanned Aircraft Systems for Filming Over State Property *(A full list of guidelines & insurance requirements can be found at filmooffice.hawaii.gov)*

Date: Production Company:

Type of Production: Production Title:

Proposed Film Dates:

Production Contact/Cell/Email:

Location Name/Address: Hours of UAS Activity:

Location Name/Address#2: Hours of UAS Activity:

UAS Company: _____ Primary Contact _____

Address: _____ Cell# _____

_____ Email Address _____

UAS / AIRSPACE INFORMATION

Make/Model of Aircraft _____ Registration# _____

Make/Model of Aircraft _____ Registration# _____

Total Payload Weight (incl. UAS/camera/additional equipment) _____

Class of Airspace UAS Activity Will Occur in: B C D E G

Restricted Areas or Temporary Flight Restrictions (TFR) Within Proposed Time/Area of Operation? Yes No

REMINDER: if you are flying in Class B, C, D or E airspace, ATC authorization is required for all UAS activity.

UAS OPERATING AUTHORITY: 333-Exemption 14 CFR Part 107

333 Exemption Requirements

Name of Pilot in Command _____ Pilot's Phone# _____

Exemption# _____

Visual Observer _____ VO's Phone# _____

Please provide the following:

- Copy of COA or Blanket COA
- Copy of Pilot's License
- Certificate of Insurance & Endorsement
- Copy of Notice to Airman (NOTAM)
- Copy of POA with proof of submission to Local FSDO

Part 107 Requirements

Name of Remote Pilot in Command _____

Remote Pilot's Phone# _____ Remote Pilot's Certificate# _____

If Remote Pilot will not be operating UAS, name of person operating UAS under the direct supervision of Remote Pilot _____

Please provide the following:

- Copy of Remote Pilot Certificate
- Copy of Part 47 or Part 48 Registration Certificate for each UAS listed above
- Description of planned flight operations, including diagrams, charts and maps as applicable
- Certificate of Insurance & Endorsement

WAIVERS: If you are requesting any of the following activities, please check all that apply and furnish proof of waiver from the FAA upon submission of this document.

- Flight over non-participants (§107.39)
- Operating from a moving vehicle (§107.25)
- Operating multiple small UAS' (§107.35)
- Night flight (§107.29)
- Flight altitude restrictions (§107.51)

Remote Pilot in Command is responsible for the safe operation of all UAS activities and declares that he/she will be in compliance with all Part 107 standards and requirements.

Signature of Remote Pilot in Command or Authorized Company Representative

Print Name _____ Title _____

Best Practices for UAS Operations Over State Property

Although not specified in Part 107 Rules, the Hawaii Film Office suggests the following for optimum safety:

- Use of a visual observer.
- UAS operator should scout location site(s) of proposed drone activity in advance of filming.
- Operator should be at least 21 years of age.
- Operator should possess a Motion Picture & Television Operations Manual.
- Operator should have previous film set experience.

****IMPORTANT****

Please allow up to fourteen (14) business days for the Hawaii Film Office (HFO) to process requests for film permits that include the use of drones, and be aware that the process will not begin until all required documentation has been submitted.

Also note that meeting all qualifications required of a Remote Pilot does not guarantee that permission to fly a small UAS over State property will be granted. HFO’s State Partners (State Parks, Boating, Forestry, etc.) review applications on a case-by-case basis and consent or deny requests based on location conditions and specific agency guidelines.

Please scan and submit this completed form, along with all accompanying documentation to HFO at: info@hawaiifilmoffice.com.

HFO USE ONLY			
<u>333 EXEMPTED</u>		<u>PART 107</u>	
<input type="checkbox"/> Insurance	<input type="checkbox"/> NOTAM	<input type="checkbox"/> Insurance	<input type="checkbox"/> ATC Approval
<input type="checkbox"/> COA	<input type="checkbox"/> Copy to State Partner	<input type="checkbox"/> Remote Pilot Certificate	<input type="checkbox"/> Copy to State Partner
<input type="checkbox"/> POA	<input type="checkbox"/> Copy to Police Dept	<input type="checkbox"/> Registration for each UAS	<input type="checkbox"/> Copy to Police Dept
<input type="checkbox"/> Pilot’s License	<input type="checkbox"/> Copy to Fire Dept	<input type="checkbox"/> Description of Flight Operations	<input type="checkbox"/> Copy to Fire Dept
<input type="checkbox"/> Visual Observer		<input type="checkbox"/> Waiver(s)	