FilmHawai'i
filmoffice.hawaii.gov

Request to Use Unmanned Aircraft Systems for Filming Over State Property *(A full list of guidelines & insurance requirements can be found at filmoffice.hawaii.gov)*

FIPAC#:

Date_____ Production Company_____

Type of Production_____ Production Title_____

Proposed Film Date(s)_____ Production Contact_____

Contact's Cell#_____ Email Address_____

Location Address_____ Hours of UAS Activity_____

Location Address #2_____ Hours of UAS Activity_____

UAS Company_____ Primary Contact_____

Address_____ Cell#_____

Email Address_____

UAS / AIRSPACE INFORMATION

Make/Model of Aircraft_____ Registration#_____

Make/Model of Aircraft_____ Registration#_____

Total Payload Weight (incl. UAS/camera/additional equipment)_____

Class of Airspace UAS Activity Will Occur in: □ **B** □ **C** □ **D** □ **E** □ **G**

Restricted Areas or Temporary Flight Restrictions (TFR) Within Proposed Time/Area of Operation? □ Yes □ No

REMINDER: *if you are flying in Class B, C, D or E airspace, ATC authorization is required for all UAS activity.*

UAS OPERATING AUTHORITY: □ 333-Exemption □ 14 CFR Part 107

333 Exemption Requirements

Name of Pilot in Command_____ Pilot's Phone#_____

Exemption#_____

Visual Observer_____ VO's Phone#_____

Please provide the following:

□ Copy of COA or Blanket COA   □ Copy of Notice to Airman (NOTAM)

□ Copy of Pilot's License   □ Copy of POA with proof of submission to Local FSDO

□ Certificate of Insurance & Endorsement

Part 107 Requirements

Name of Remote Pilot in Command_____

Remote Pilot's Phone#_____ Remote Pilot's Certificate#_____

If Remote Pilot will not be operating UAS, name of person operating UAS under the direct supervision of Remote Pilot_____

Please provide the following:

□ Copy of Remote Pilot Certificate

□ Copy of Part 47 or Part 48 Registration Certificate for each UAS listed above

□ Description of planned flight operations, including diagrams, charts and maps as applicable

□ Certificate of Insurance & Endorsement

Remote Pilot in Command is responsible for the safe operation of all UAS activities and declares that he/she will be in compliance with all Part 107 standards and requirements.

_____

Signature of Remote Pilot in Command or Authorized Company Representative

Print Name_____ Title_____

Best Practices for UAS Operations Over State Property

Although not specified in Part 107 Rules, the Hawaii Film Office suggests the following for optimum safety:

- Use of a visual observer.
- UAS operator should scout location site(s) of proposed drone activity in advance of filming.
- Operator should be at least 21 years of age.
- Operator should possess a Motion Picture & Television Operations Manual.
- Operator should have previous film set experience.

IMPORTANT

Please allow up to fourteen (14) business days for the Hawaii Film Office (HFO) to process requests for film permits that include the use of drones, and be aware that the process will not begin until all required documentation has been submitted.

Also note that meeting all qualifications required of a Remote Pilot does not guarantee that permission to fly a small UAS over State property will be granted. HFO's State Partners (State Parks, Boating, Forestry, etc.) review applications on a case-by-case basis and consent or deny requests based on location conditions and specific agency guidelines.

Please scan and submit this completed form, along with all accompanying documentation to HFO at: info@hawaiifilmoffice.com.

HFO USE ONLY			
333 EXEMPTED		**PART 107**	
☐ Insurance	☐ NOTAM	☐ Insurance	☐ ATC Approval
☐ COA	☐ Copy to State Partner	☐ Remote Pilot Certificate	☐ Copy to State Partner
☐ POA	☐ Copy to Police Dept	☐ Registration for each UAS	☐ Copy to Police Dept
☐ Pilot's License	☐ Copy to Fire Dept	☐ Description of Flight Operations	☐ Copy to Fire Dept
☐ Visual Observer		☐ Waiver(s)	